

Arley Parish Council

**Minutes of the Parish Council Meeting held at 7:15pm,
Thursday 5th February 2026 at Stewart Court Community Room**

Present:

Cllr Martin Langley (Chair)
Cllr Nigel Turley
Cllr Trevor Tennant
Cllr David Williams

Cllr Carolyn McKay
Cllr Julie Davis
Cllr Eric Fellows (Vice Chairman)
Cllr John Male

In Attendance:

Jane Chatterton – Locum Clerk & RFO
NWBC Councillors; Cllr Jackson
WCC Councillors; None
Josie Gosling - MP

Public: 4

093-25	Apologies for Absence	ACTION
	Apologies for absence were received from: NWBC Councillors; Cllr Susan Guilment WCC Councillors; Cllr Scott Cameron, Sophia Ali – Monitoring Officer	
094-25	Declarations of Interests	
	Councillor Davis Councillor Male Councillor McKay Councillor Williams Pavilion Committee Pavilion Committee Pavilion Committee Pavilion Committee	
095-25	Councillor DPIs	
	Councillors were requested to review their DPIs.	ALL
	ACTION: Clerk to send blank forms to Councillors.	Clerk
096-25	Public Participation	
	<u>Memorial bench</u> - Thank you to Pete for fitting the Memorial Bench.	
	<u>Drilling in the football field</u> – it was agreed that it would be good idea to drill the football field. The best way would be to put holes in the ground and then fill with sand. With the ground being constantly in use, undertaking the work was difficult. ACTION: Review later in the year.	
	<u>Litter at Hill Top</u> – it was noted that a lot of litter was being left behind by hirers especially clingfilm. Appears to be being left from the football teams. ACTION: hirers to be reminded to keep the area tidy.	

	<u>Review for the Neighbourhood Development Plan</u> – ACTION: arrange a meeting to pull a team together and look at the process. Cllr Davis to put an advert on Facebook asking for volunteers to join the team.	
	<u>New Local Plan Review Consultation</u> – Councillor Michaela Jackson updated that the new Local Plan Review Consultation had been completed over the Christmas break. The information could be obtained from the NWBC website. There were 171 sites put forward for potential development. Three potential sites in Arley.	
	<u>Potential Development on Spring Hill</u> – no planning application had been received as yet. Once received this would be discussed at a residents' meeting. There had been a public consultation meeting. The site was Green Belt and not in North Warks plan to be Grey Belt, no desire to change to Green Belt at the current time.	
	<u>Dog poo</u> – had improved once the “no fouling” signs had been installed. These were now faded. ACTION: Councillor Jackson to request for the signs to be repainted.	MJ
	<u>Warm hub</u> – request had been received for the warm hub to start again. Those run by WRCC would cease as WRCC had gone into liquidation.	
	<u>Community Pantry</u> – closing due to funding. This was County Council funded.	
097-25	Minutes of the Previous Meeting	
	The minutes of the meeting held on 8th January 2026 were received and discussed.	
	<i>Proposed: Cllr Turley Seconded: Cllr Fellows Unanimous</i> RESOLVED THAT the minutes of the meeting held on 8th January 2026 be approved.	
098-25	Matters Arising	
	There were no matters arising that were not listed on the agenda.	
	<u>Speed cameras</u> – ACTION: Cllr Fellows to look into.	EF
	<u>Fundraising event</u> – ACTION: Cllr Davis looking at dates.	JD
099-25	HR Update	
	Locum Clerk to stay in post for the time being.	

100-25	Report on the Recreation Grounds by Cllr Tennant	
	<u>Course for Playground Inspections</u> – ACTION: Book Cllr Tenant and Fellows and Peter on the course.	TT/EF
101-25	The Pavillion, Hilltop – Update	
	On Monday 2 nd February 2026, a meeting was held at The Pavillion, Chaired by the Locum Clerk. In attendance were Cllrs Carolyn McKay, John Male, David Williams and Julie Davis. (the proposed Pavilion Committee). Councillor Davis was proposed and elected as Chairman.	
	Points to note from the meeting:	
	1. The Terms of Reference were agreed by the Committee (to be confirmed at the Parish Council meeting – circulated to members). 2. Locum Clerk to have control of the Pavilion Bank Account. 3. Locum Clerk to open a Unity Trust Bank Account. 4. Signatories – with access to view the accounts and release payments Cllrs Davis and Male.	
	5. Quarterly Bank Reconciliation and Quarterly Report to be shared at the Parish Council meeting. 6. Utilities including: electricity, water, internet to be paid by the Pavilion. Correspondence address Cllr Male. 7. Facebook Page to be set up.	
	8. Pavilion Website to be created. 9. The position of self employed caretaker has been advertised and 4 applications received. 10. Shortlisting to take place and interviews to follow. 11. Pavilion Booking Clerk to be advertised (self-employed). 12. Cllrs McKay and Fellows have worked on the required safety certifications, and these are in place.	
	13. Booking form has been designed along with the Terms of Hire and hourly rate. 14. Grant funding promised to be confirmed. 15. In March, We will hold fundraiser a Cuppa and a cake, all proceeds will go to the Arley Rural Preservation Group.	
	ACTION: Safety Information/certification need to be agreed.	
	<u>Grant Funding from NWBC</u> ACTION: Councillor Jackson to check where the funds are.	MJ

	<u>New hirer in place</u> – electrical sockets are installed and were not visible initially. The kitchen already has a 3-phase supply which can be used. Sockets above the worksurface are 20amp and sockets underneath are 32amp. Cooking is causing condensation in the rest of building. ACTION: Electrician (Steve) is reviewing the requirements with the hirer.	
	<u>David Sword</u> – RESOLVED THAT it was agreed to pay £1,200.00 for the worktops.	
102-25	Councillor DBS Checks	
	Due to the increase in lone working and community involved especially with minors and vulnerable adults the need for Councillors to be DBS checked was discussed.	
	RESOLVED THAT: all Parish Councillors and PC contractors (Pavilion Caretake and Booking Clerk) to have DBS checks.	Clerk
103-25	Donation to the School	
	Councillor Fellows had contacted the School who had requested the purchase of Pre Beat, W Audio RM Quartet Handheld Wireless Microphone System, 4 Microphones. The cost being £269.00 including VAT (recoverable) RESOLVED THAT: Approved.	
104-25	Arley Parish Council Facebook Page	
	The Parish Council Facebook Page was up and running and information being shared.	
105-25	Planning Sub-Committee	
	1 Morgan Close – 3 bedroom house into an AB&B guest house Should go to Planning Board Conditions were that there could only be 1 booking at a time for up to 5 people at a time.	
	Slaughterhouse application has been amended Objection withdrawn	
	ARC School – application to extend their services to KS2 for pupils 7 to 16 this would double the size of the School. It was noted that there were already issues with vehicles accessing and egressing the site and parking problems with the current size.	
106-25	Communication & Correspondence: - Councillor Vacancies	
	It was reported that following the 2023 Elections there remained 2 vacancies on the Parish Council.	
	The Clerk had liaised with the Elections Team at NWBC who had confirmed that due to the length of time the formal process was required.	

	Further update and times at March's meeting.	
107-25	Councillors' reports and items for future agendas	
	<u>Pavilion Car Park</u> Due to the heavy rain fall the Pavilion car park was water logged and very muddy. Urgent repairs were required to make the area usable. The Chairman had obtained costs for stones/gravel to put down. It was noted that until the work commenced what was required could not be established. RESOLVED THAT (i) it was agreed that Councillor Langley could proceed with this course of action. (ii) A budget of £2,000 for materials and labour was agreed unanimously.	
	<u>Village Newsletter</u> RESOLVED THAT it was approved to pay Village News £500.00 donation.	
	WCC Updates Cllr Michaela Jackson <u>Playground update at Old Arley</u> – work to commence 1st March. It was hoped to be completed for the Easter break.	
	<u>Police Walks</u> – date to be provided once arranged.	
	<u>Full Council Meeting</u> - Cllr Jackson had attended December's Full Council meeting and put forward a motion that WCC were not doing enough for the local area. Other areas are doing move for speeding	
	<u>Consultation for Local Government Review</u> Everyone was encouraged to review the document.	
	<u>Work for the lengthsman</u> Hedge in Church Lane blocking the path ACTION: agreed for the work to be carried out.	
108-25	Date of the Next meeting	
	The date of the next meeting was confirmed as Thursday 5 th March 2026 at Stewart Court.	

Meeting closed at 9:15pm