

Arley Parish Council
Annual Council Meeting

held in Arley Pavilion on 7th May 2026 at 7.40pm

In attendance; Cllr C McKay, Cllr J Davis, Cllr J Male, Cllr S Shannon, Cllr K Sansome, Cllr D Williams . Locum Clerk Mrs H Badham.

6 members of the Public in attendance.

155-26 Election of Chairman

Cllr Davis took charge of the meeting and asked for nominations for Chairman of Arley Parish Council. Cllr Davis proposed Cllr McKay. Seconded by Cllr Male. All in favour. Cllr McKay thanked Councillors for their vote of confidence and took the Chair.

156 - 26 Election of Vice-Chairman

Cllr McKay asked for nominations for Vice-Chairman of Arley Parish Council. Cllr Sansome proposed Cllr Davis. Seconded by Cllr Williams. All in favour.

157 – 27 Signing of Declarations of Acceptance of Office

Cllr McKay and Cllr Davis both signed Declarations of Acceptance of Office, co-signed by the Clerk.

158 - 26 Apologies for absence

There were apologies for absence from NWBC Cllrs Guilmant and Jackson, and WCC Cllr Cameron.

The Minutes for the meeting on 17th April 2026, having been previously circulated, were proposed for approval by Cllr Sansome, Seconded by Cllr Williams. All in favour. The Minutes for 23rd April 2026, having been previously circulated, were proposed for approval by Cllr Male, Seconded by Cllr Shannon. All in favour.

150 – 26 Minutes of the Previous Meeting

The Annual Council meeting last year was combined with the ordinary Council Meeting and therefore the Minutes were approved for the combined meeting in June 2025.

151 -26 Review of All Policies and Decisions of New Policy Requirements

APC have very recently agreed a number of policies. “Clean” versions of these policies were signed by the Chairman;

- APC Standing Orders
- APC Code of Conduct
- APC Financial Regulations

- APC Complaints Procedure
- APC Bullying & Harassment Policy
- APC Disciplinary & Grievance Procedures
- APC Unreasonably Persistent & Unreasonable Behaviour Policy
- APC Human Resources Committee Terms of Reference.

The WALC list of Local Council Documents and Policies had been previously circulated. This documents policies and procedures which are required by Statute and those which are best practice. Due to the significant amount of time to go through each policy and adopt it, Cllr Male proposed that APC look at a new policy each month until they are all in place. Seconded by Cllr Shannon. All in favour.

152 – 26 **Any Other Business**

There was no other business. Meeting closed at 8pm.