



Arley Parish Council

Serving the rural Parish of Arley in North Warwickshire

Parish Council Meeting held in Arley Pavilion

on Thursday 9th July 2026 at 5.45pm

Minutes

In attendance; Cllr C McKay, Cllr J Davis, Cllr S Shannon, Cllr J Male, Cllr D Williams and Cllr J Smith. Locum Clerk Mrs H Badham.

2 members of the Public in attendance.

211 - 26 To accept **Apologies** for absence. Apologies were received from Cllr J Osei-Tutu.

212 - 26 **Declarations of Interest.** None were declared.

213- 26 **To Approve the Minutes.**

Having been previously circulated and read, Cllr Davis proposed acceptance of the Minutes of the Council Meeting held on 2nd July 2026. Seconded by Cllr Shannon. All in favour.

214 - 26 **Public Discussion**

The Meeting was closed. There was public discussion regarding;

- Ansley & Arley Community Sheds request to site a shipping container at Hilltop

Meeting re-opened.

215 - 26 **Request for siting a container for Ansley & Arley Community Shed.** Following discussion, Cllr Davis proposed agreement in principle to site a container for Community Shed at Hilltop with details to be agreed later. Seconded by Cllr Shannon. All in favour.

216– 26 **Pavilion Business**

- **Bank Account.** Cllr Male shared the Pavilion bank account which has receipts for contract hire. He explained that that income will more than cover the utility bills going forward and that there have been numerous enquiries for use of the Pavilion. This led on to a discussion of the Locum Clerks preliminary findings from the accounting year 2025-26. The Locum clerk explained that a number of receipts have been received into the APC account from Pavilion business that have not been allocated into the Pavilion account. This is in the region of £4k. There is also a number of payments made for Pavilion business out of the main account which have not been allocated to the Pavilion

account. This is in the region of £21k. With the unchecked balance in the Pavilion account at approximately £4k this is potentially a deficit of approximately £13k that the Pavilion has been overspent (as at 31/3/26). There were 2 invoices coming forward for approval later in the meeting that have not been included and also any further income or expenditure since March 2026. The Clerk noted that whilst the Pavilion was primarily grant funded, the grant monies were paid into the APC account and therefore any meetings and expenditure around it should have been publicly accessible. Cllr Male noted particularly that £38k came from the sale of the previous community building and £150k from Big Local. The Locum Clerk noted that the advice from WALC is that as the building is owned by APC, running of the building should come back under control of APC. Following much discussion Cllr Smith proposed deferring such a decision until the Locum Clerk can produce further detailed financial information in advance of the next meeting in September, and that that information should be available to Councillors for scrutiny before the meeting. Seconded by Cllr Williams. All in favour.

- **Cancellation of booking resolution.** This has not been progressed as the bank accounts are not available to view.
- **Outstanding payments.** The two invoices from 2MD Regeneration for the Pavilion were re-presented; Inv 226 £4025.86 and Inv 237 £2000.00 The creditor has confirmed that they have not been paid. The Clerk cannot see payments on the information available. The creditor is prepared to waive the additional late payment charges if these payments are made before 20th July. Cllr Male proposed that these payments should be made. Seconded by Cllr Davies. All in favour.
- **Hire contracts.** These were shared and are all in order.
- **Hire charges.** Pavilion hire charges are published in the Village News.
- **Snagging list.** This was completed by the contractor on 11th June 2026.
- **Water leak/insurance claim.** Cllr Male has been in touch with the contractor as there is a warranty on the building held by Cllr Davies. Cllr Male will chase repairs to be completed through the Contractor.
- **Extractor fan.** The current fan in the kitchen is not a commercial extraction unit nor is it sited in the correct place. Cllr Male proposed purchase and installation of an appropriate unit to the maximum value of £1000. Seconded by Cllr Williams. Three quotes to be obtained.

217 – 26 Finance

		Nett	Reclaimable VAT	Total
2MD Regeneration Ltd	Inv 226	4025.86	0	4025.86
2MD Regeneration Ltd	Inv 237	£2000.00	0	2000.00
A Bennett	May	182.00	0	182.00

- Cllr Male proposed that payments should be made to 2MD Regeneration. Seconded by Cllr Davies. All in favour. Cllr Shannon proposed payment to Mr Bennett, Seconded by Cllr Williams. All in favour.
- **AGAR.** The clerk has been working on the AGAR Section 2 Accounting Statements and presented it to the Council. Cllr Male proposed approval, Seconded by Cllr Williams. All in favour. It was noted that the Annual Governance Statement was approved at the last meeting.

218 – 26 Date of next regular meeting to be Thursday 3rd September 2026 at 7.15pm.
Meeting closed at 7.35pm.